**Summer Research and Honors Program Required Documents**

Please verify that your proposal application is complete and include this checklist as the first page of your application:

|  |  |
| --- | --- |
| **Item** | **Included:** |
| Specific Aims and Research Strategy (no more than 4 pages) |  |
| References |  |
| Resource Information |  |
| Mentor’s CV or NIH Biosketch |  |
| Student’s CV or NIH Biosketch |  |

In addition, please note the following:

a) In order to conduct studies with human subjects directly or to perform studies that use data/charts from patients, it is necessary to have IRB approval or a statement from the IRB designating the work as “research not involving human subjects.”

Use the following link to submit an application for IRB review:

https://www.buffalo.edu/research/research-services/compliance/irb/click-irb.html.

b) In order to conduct work using animals, an approved IACUC protocol is required.

Use the following link to submit an application for IACUC review: https://www.buffalo.edu/research/research-services/compliance/iacuc.html.

\*\*\*\*\* Please note that these may be lengthy applications and the approval process may take several months. **Since** **it is a requirement that IRB/IACUC approval is in place before funding is awarded, we strongly encourage you to submit your application as early as possible.**