

**2011 Bylaws of the Buffalo Section of the
American Association for Dental Research (AADR Buffalo)**

TABLE OF CONTENTS

Name
Objectives
Organization
Structure
Membership
Dues
Officers
Executive Committee
Duties of Officers
Committees
Nominations and Elections
Changes to the Bylaws

ARTICLE I: Name

The name of this organization shall be the Buffalo Section of the American Association for Dental Research (AADR Buffalo).

ARTICLE II: Objectives

In addition to the objectives of the AADR, the major objective of this section is to promote communication and collaboration among members. This will be sought by:

- A. Providing a forum for the exchange of interdisciplinary scientific information pertaining to dental, oral and craniofacial research.
- B. Encouraging the research activities of scientists, teachers, practicing dentists (e.g., practice-based research), and students.
- C. Taking any other appropriate steps agreed upon by the membership.
- D. Fostering collaborative research in Western New York
- E. Promoting the publication of research findings in dental, oral and maxillofacial research.
- F. Encouraging scientists, young investigators and students to become involved in dental, oral and maxillofacial research by means of seminars and discussions.
- G. Helping disseminate research findings to the dental profession and to the general public.

ARTICLE III: Organization

The organization of this Section shall be in conformity with the constitution of the parent body, the American Association for Dental Research (AADR).

ARTICLE IV: Structure

The section shall be duly constituted as a non-profit organization. If the Section shall be dissolved at any time, after payment of any outstanding debts, all surplus funds shall be used for dental research in such manner as the Executive Committee of the Section shall deem appropriate.

ARTICLE V: Membership

Section 1: Eligibility

Active Membership: For an individual who holds membership in the AADR. The active member shall have all rights and privileges, including the right to hold elective office and the right to vote.

ARTICLE VI: Dues

The annual dues for the AADR Buffalo Section will be determined by the executive committee.

ARTICLE VII: Officers

The elective officers of the Section and their terms of office shall be as follows:

Past President

- A. One-year term of office
- B. Non-voting member

President:

- A. Assumes office of past-president after 1 year term as president
- B. One-year term of office
- C. Will serve as councilor to the AADR

Treasurer

- A. One-year term of office.
- B. Assumes office of president after 1 year term as treasurer

Secretary

- A. One-year term of office.
- B. Assumes office of treasurer after 1 year term as secretary

ARTICLE VIII: Executive Committee

The composition, powers, and duties of the Executive Committee are as follows:

Section 1: Members

The three officers shall constitute the Executive Committee.

Section 2: Governing Authority

Quorum of executive meeting shall require three members of the Executive Committee. Simple majority vote of the Executive Committee shall govern.

Section 3: Authority to Convene Section

The Executive Committee shall convene at least one general meeting a year. Notices shall be sent to all members at least thirty days prior to the day on which the meeting is called.

Section 4: Records for the Section

The Executive Committee shall maintain an electronic copy of all records for historical documentation and reference by the Section.

ARTICLE IX: Duties of Officers

Section 1: Past-President

- A. Shall be a member, ex-officio, of all committees.
- B. Shall Chair the Nominating Committee
- C. Must be an individual member of the IADR/AADR.
- D. Non-voting member

Membership of the Group shall be open to any individual who is interested in, involved in dental, oral and maxillofacial research and is eligible for IADR membership as set forth in Article 1 of the By-Laws.

Section 2: President/Councilor

- A. Shall preside at all meetings of the Section and the Executive Committee.
- B. Shall be a member, ex-officio, of all committees.
- C. Shall make all appointments, committee or individual, not otherwise provided in the Bylaws.
- D. Shall organize the annual meeting of the Buffalo section.
- E. Shall represent the Buffalo Section in all deliberations of the Council of the AADR and shall summarize the proceedings in reports to the Executive Committee and to the Section membership.
- F. If the President is unable to attend the annual AADR meeting, s/he will designate another member of the Executive Committee to fulfill these duties.
- G. Must be an individual member of the IADR/AADR.

Section 3: Treasurer

- A. Shall maintain the financial records of the Section and submit an annual written financial statement validated by a licensed Buffalo certified public accountant.
- B. Shall be responsible for the collection, safe-keeping, and disbursement of all funds pertaining to the operation of the Section.
- C. Must be an individual member of the IADR/AADR.

Section 4: Secretary

- A. Shall maintain the minutes and bylaws of the AADR Buffalo Section.
- B. Must be an individual member of the IADR/AADR

Section 5: Non-Voting Student Liaisons (≤4)

- A. Shall represent the student body (pre-dental, dental or resident) in all deliberations of the executive committee
- B. Shall assist the duties of the President by bringing to the attention of the executive committee issues pertinent student involvement and recognition in dental research.
- C. Shall represent the body of pre-dental, dental and resident student researchers in the dental sciences in Western New York, including, University at Buffalo.
- D. Each University within the region is entitled to send one Student Liaison to the meetings of the committee as an observer
- E. Must be an individual member of the IADR/AADR

Section 6: Non-voting University Representatives

- A. Any Western New York (see above Buffalo) Dental School without a presence on the board is entitled to send one member to the meetings as a non-voting observer.
- B. Must be an individual member of the IADR/AADR

ARTICLE X: Ad Hoc Committees

These committees may be formed at any time by the President. Such committees shall be dissolved at the end of the elective term of the President.

ARTICLE XI: Nominations and Elections

A call for nominations for officer of the Executive Committee will be sent out every 1 year in September. The final slate of officers will be approved by the Executive Committee and sent to the AADR-Buffalo members for vote. The candidate who receives the majority of votes shall be declared elected. In the charter year of the section, the terms shall be extended until the following national AADR meeting to ensure no less than 1 full year of service.

ARTICLE XII: Changes to the Bylaws

Changes in Bylaws proposed by the Executive Committee will be circulated to the members of the Section, and affirmed by electronic vote at least one month in advance of the next annual meeting. The changes will be incorporated into the Bylaws if a majority of members approve (in person or via e-mail).